

MANITOBA FILM AND VIDEO PRODUCTION TAX CREDIT
COST-OF-SALARIES CREDIT

CHECKLIST FOR PART A (to be submitted to MFM)

1. A completed, signed (by an authorized person), and dated application;
2. Script (series bible is acceptable in the case of series; project outline is acceptable in the case of documentaries);
3. Cast and crew list with screen credits (include residency);
4. Articles of incorporation of the production company;
5. Detailed locked budget (acceptable industry format) signed and dated by the producer;
6. Detailed List of Projected Eligible Manitoba Labour Expenditures following same format as above noted budget. Please indicate which amounts relate to eligible non-resident individuals;
7. Projected Breakdown of Total Manitoba Expenditures (Form B (2));
8. If applicable, Request for Deeming (Form C) and Proposed List of Deemed Labour (Form D) signed by union/guilds/FTM (should already be on file with Manitoba Film & Music, please notify MFM if this is not the case);
9. Copy of the Federal Tax Credit or Production Services Credit – Registration Part A, if applicable (or copy of the application).

If applying for the Frequent Filming Bonus:

10. Frequent Filming Bonus Eligibility Form;
11. Official verification of the share ownership of the applicant company and the applicant companies for the 2 prior films being referenced;
12. Declaration of Principal Owner identifying the Principal Owner for the applicant film and 2 prior films, according to requirements as defined in the regulations.

Manitoba Film & Music reserves the right to request any additional information that is deemed necessary in order to process the Part A - Tax Credit Registration Application