



MANITOBA | Musique et Film
Film & Music | MANITOBA

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Grant Program for Emerging Talent and Micro-Budget Production

PROJECT INFORMATION

I am applying to the Emerging Talent Stream Micro-Budget Stream

Title of Project _____

Log Line (1-2 sentence project description)

Name of Production Company _____

Address _____

City _____ Province/State _____

Postal Code _____ Country _____

Phone _____ Email _____

Producer _____ Other Contact Person _____

Fax _____

Name of Co-Production Company _____

Address _____

City _____ Province/State _____

Postal Code _____ Country _____

Phone _____ Email _____

Producer _____ Other Contact Person _____

Fax _____

Is project based on another work Yes No

If Yes Title _____

Name of Author _____ Original Medium _____

Current Copyright Owner _____

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COMMUNICATION AUTHORIZATION FORM

Name of Project: _____ (the "Project")

Program (TV/Web Development, Feature Development, TV/Web Production, Emerging Talent, Micro-budget Production, Manitoba Tax Credit, Feature Marketing): _____

By Signing below, the Applicant(s)/Borrower(s) hereby authorizes Manitoba Film & Music ("MFM") to collect, use, disclose, communicate and share information with the individuals listed in the table below (the "**Authorized Individuals**") and with any other person with whom MFM must reasonably communicate, on behalf of the Applicant(s)/Borrower(s), regarding all aspects of this application (the "**Application**"), both before and after MFM goes to contract on the Project, as applicable.

Such collection, use, disclosure, communication and sharing of information includes information regarding the Application, the contract, deliverables for drawdowns, personal information about production staff, artists, and other personnel including work experience, residency, and ethnicity (the latter only for purposes of bonus points regarding Aboriginal production for Equity Applications), as applicable, and potential amendments to any agreement signed, if applicable, as well as any other issue surrounding the Project.

APPLICANT(S)/BORROWER(S) INFORMATION			
Full Name	Telephone #	Mailing Address (If different from Applicant(s)/Borrower(s) address)	Email Address

By Signing below, the Applicant(s)/Borrower(s) confirms that, unless MFM receives written notification, and acknowledges such notification, stating that an individual listed as an Authorized Individual is no longer permitted to liaise about the Project on behalf of the Applicant(s)/Borrower(s), it is understood that the Authorized Individuals are authorized, at all times, to communicate with MFM regarding the Project.

By signing this form, the undersigned Applicant(s)/Borrower(s), represents and warrants that he/she/it has the authority to allow the Authorized Individuals to collect, use, disclose, communicate and share information regarding the Project.

If an organization:

NAME OF APPLICANT/BORROWER

By: _____

Title: _____

If an individual:

Witness

Print Name of Witness

Signature of Applicant(s)/Borrower(s)

Print Name of Applicant(s)/Borrower(s)

Grant Program for Emerging Talent and Micro-Budget Production

INTENDED PROJECT FORMAT

Original Version English French Other _____ (specify)

Genre Scripted, Fictional Variety Documentary
 Experimental

Category Pilot Mini-series Series One-Off Short Film
 Micro-Budget Feature Film Webisode(s)

Technique Conventional Animation

Length (minutes) _____ Delivery Format _____

If a series, Number of episodes _____ Length of Episodes _____

Shooting Format 35mm 16mm Video HD
 Colour B&W Other _____

PRODUCTION STAFF

Province/State and Country

Executive Producer	_____	_____
Producer	_____	_____
Co-Producer	_____	_____
Director	_____	_____
Writer	_____	_____
Production Manager	_____	_____
Director of Photography	_____	_____
Art Director	_____	_____
Editor	_____	_____
Music Composer	_____	_____

Leading Performers - Role

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Locations and dates scheduled for shooting

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Location of post-production (if not in Manitoba, please include an explanation)

--

Number of Shooting Days
_____ # of days

Number of shooting days in Manitoba
_____ # of days

GENERAL INFORMATION

THIRD PARTY DISTRIBUTORS (if applicable)

Company _____
Address _____
City _____ Province/State _____
Postal Code _____ Country _____
Phone _____ Email _____
Attention _____ Fax _____

Company _____
Address _____
City _____ Province/State _____
Postal Code _____ Country _____
Phone _____ Email _____
Attention _____ Fax _____

BROADCASTERS (if applicable)

Company _____
Address _____
City _____ Province/State _____
Postal Code _____ Country _____
Phone _____ Email _____
Attention _____ Fax _____

Company _____
Address _____
City _____ Province/State _____
Postal Code _____ Country _____
Phone _____ Email _____
Attention _____ Fax _____

PRODUCTION COMPANY LEGAL COUNSEL

Company _____
Address _____
City/Province _____ Postal Code _____
Phone _____ Fax _____

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PRODUCTION COMPANY BANK

Bank Name _____
Address _____
City/Province _____ Postal Code _____
Phone _____ Fax _____
Production Bank Account Number _____

PRODUCTION COMPANY ACCOUNTANTS

Company Name _____
Address _____
City/Province _____ Postal Code _____
Phone _____ Fax _____

Date of Incorporation (attach Letters Patent) _____

Incorporated Under Federal Provincial

Authorized Capital _____

Is the share capital issued paid in full? _____

Give the name and addresses of all administrators, office staff and shareholders of the production company

Production Company Film Experience (attach separate sheet if necessary)

Other Projects Currently Active

MANDATORY DOCUMENTATION – GRANT PROGRAM FOR EMERGING TALENT AND MICRO-BUDGET PRODUCTION (all documents must be numbered, versioned and dated)

Please number documents accordingly on the top right corner of the page.

Items #1-17 must be submitted at the time of the application for the analysis of the funding request (preparation of Business Affairs Report).

- 1. Completed, signed and dated application
- 2. Project synopsis
- 3. One copy of the final scrip
- 4. Detailed budget – locked, signed and dated
- 5. Financing structure
- 6. Broadcaster commitment letter (if applicable)
- 7. Distributor commitment letter (if applicable)
- 8. VOD broadcaster commitment letter (if applicable)
- 9. Online distributor commitment letter (if applicable)
- 10. Commitment letters for all financial participant
- 11. Federal and provincial tax credit calculations (if applicable)
- 12. Projected Manitoba expenditures (Form B(2))
- 13. List of related party expenditures
- 14. Production schedule
- 15. Detailed cast and crew list
- 16. Detailed marketing and distribution plan
- 17. Information on the co-production partner (if a co-production)

Items 18-28 must be submitted to go to contract.

- 18. Complete chain of title documentation
- 19. Resumes for key creative positions/production staff
- 20. Signed long form agreements for all financial participants (including broadcaster and distributors as applicable)
- 21. Insurance agreements and certificates showing MFM as an additional insured and/or loss payee
- 22. Business registration/Articles of Incorporation for all production companies involved

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- 23. Most recent copy of corporate annual return of information for all companies involved (if incorporated more than 1 year)
- 24. Resolution of the board of directors (indicating the list of directors, officers, voting shareholders and contract signing authorities) for all companies involved
- 25. Void cheque for the bank account through which all production expenses will be paid
- 26. Banking resolution showing cheque signing authority for the production account
- 27. Long form co-production agreement (if a co-production)
- 28. Any other relevant information

APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS ARE RECEIVED BY MANITOBA FILM & MUSIC

APPLICANTS: For this program, Manitoba Film & Music requests that you indicate the gender, cultural origin and language of communication for the Producer(s), Director(s) and Writer(s) in the chart below. Manitoba Film & Music uses this information internally for program planning, evaluation and policy development. This information will not be used to assess your application. Completing this information is entirely voluntary. It will help Manitoba Film & Music identify whether its programs are reaching a diverse and wide range of clients as intended.

PRODUCER(S)/DIRECTOR(S)/WRITER(S) INFORMATION					
Full Names	MB Resident (Y/N)	Gender	Francophone (Y/N)	Of Aboriginal Decent (specify)	Of Cultural Minority (specify)

I hereby confirm that the information in this application, and in all supporting documents, is verified true and correct. Application materials will NOT be returned. All submissions become the property of MANITOBA FILM & MUSIC.

MANITOBA PRODUCER'S SIGNING AUTHORITY

Name _____ Title _____

Date _____

Signature _____