



MANITOBA | Musique et Film
Film & Music | MANITOBA

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Television and Web-Based Development Fund Application

PROJECT INFORMATION

I am applying to the Television Stream Web-Based Stream

Title of Project _____

Log Line (1-2 sentence project description) _____

Name of Production Company _____

Company is self declared as: Francophone Aboriginal

Address _____

City _____ Province/State _____

Postal Code _____ Country _____

Phone _____ Email _____

Producer _____ Other Contact Person _____

Fax _____

Name of Co-Production Company _____

Company is self declared as: Francophone Aboriginal

Address _____

City _____ Province/State _____

Postal Code _____ Country _____

Phone _____ Email _____

Producer _____ Other Contact Person _____

Fax _____

Is project based on another work Yes No

If Yes Title _____

Name of Author _____ Original Medium _____

Current Copyright Owner _____

WHAT DELIVERABLES DOES THIS APPLICATION COVER?

Television and Web-Based Development Fund Application

COMMUNICATION AUTHORIZATION FORM

Name of Project: _____ (the "Project")

Program (TV/Web Development, Feature Development, TV/Web Production, Emerging Talent, Microbudget Production, Manitoba Tax Credit, Feature Marketing): _____

By Signing below, the Applicant(s)/Borrower(s) hereby authorizes Manitoba Film & Music ("MFM") to collect, use, disclose, communicate and share information with the individuals listed in the table below (the "Authorized Individuals") and with any other person with whom MFM must reasonably communicate, on behalf of the Applicant(s)/Borrower(s), regarding all aspects of this application (the "Application"), both before and after MFM goes to contract on the Project, as applicable. Such collection, use, disclosure, communication and sharing of information includes information regarding the Application, the contract, deliverables for drawdowns, personal information about production staff, artists, and other personnel including work experience, residency, and ethnicity (the latter only for purposes of bonus points regarding Aboriginal production for Equity Applications), as applicable, and potential amendments to any agreement signed, if applicable, as well as any other issue surrounding the Project.

APPLICANT(S)/BORROWER(S) INFORMATION			
Full Name	Telephone #	Mailing Address (If different from Applicant(s)/Borrowers(s) address)	Email Address

By Signing below, the Applicant(s)/Borrower(s) confirms that, unless MFM receives written notification and acknowledges such notification, stating that an individual listed as an Authorized Individual is no longer permitted to liaise about the Project on behalf of the Applicant(s)/Borrower(s), it is understood that the Authorized Individuals are authorized, at all times, to communicate with MFM regarding the Project.

By signing this form, the undersigned Applicant(s)/Borrower(s), represents and warrants that he/she/it has the authority to allow the Authorized Individuals to collect, use, disclose, communicate and share information regarding the Project.

If an organization:

NAME OF APPLICANT/BORROWER

By: _____

Title: _____

If an individual:

Witness

Print Name of Witness

Signature of Applicant(s)/Borrower(s)

Print Name of Application(s)/Borrower(s)

INTENDED PROJECT FORMAT

Original Version English French Other _____ (specify)

Category Scripted, Fictional Variety Documentary Children

Television Pilot MOW Mini-Series One-Off Series

Technique Conventional Animation

Total Length (minutes) _____ Delivery Format _____

If a series, Number of Episodes _____ Length of Episodes _____

Shooting Format 35mm 16mm Video HD

Colour B&W Other _____

PRODUCTION STAFF

Province/State and Country

Executive Producer	_____	_____
Producer	_____	_____
Co-Producer	_____	_____
Director	_____	_____
Script Writer	_____	_____
Story Editor	_____	_____

TENTATIVE LOCATIONS AND DATES SCHEDULED FOR SHOOTING

FINANCING STRUCTURE FOR DEVELOPMENT

Public Funder	MANITOBA FILM & MUSIC	_____
Public Funder	_____	_____
Production Company	_____	_____
Distributor	_____	_____
Broadcaster	_____	_____
Specialty Services	_____	_____
Pay Television	_____	_____
Other (Specify)	_____	_____
Other (Specify)	_____	_____
Total Budget for development		_____

WAS MANITOBA FILM & MUSIC INVOLVED IN OTHER DEVELOPMENT PHASES? Yes No

If yes, under which company name? _____

Contact # _____	Deliverable _____	Amount _____
Contact # _____	Deliverable _____	Amount _____
Contact # _____	Deliverable _____	Amount _____
	Total all Phases	Amount _____

GENERAL INFORMATION ON THE PRODUCTION COMPANY

Date of Incorporation (attach Letters Patent) _____

Incorporated Under Federal Provincial

Authorized Capital _____

Is the share capital issued paid in full? _____

Give the names and addresses of all administrators, office staff and shareholders of the production company

Production Company Legal Counsel

Legal Counsel Name _____

Address _____

City/Province _____ Postal Code _____

Phone _____ Fax _____

Production Company Bank

Bank Name _____

Address _____

City/Province _____ Postal Code _____

Phone _____ Fax _____

Production Bank Account Number _____

Production Company Accountants

Company Name _____

Address _____

City/Province _____

Postal Code _____

Phone _____

Fax _____

Production Company Film Experience (attach separate sheet if necessary)

Other Projects Currently Active

MANDATORY DOCUMENTATION – TELEVISION AND WEB-BASED DEVELOPMENT FUND CHECK LIST (all documents must be numbered, versioned and dated)

Please number documents accordingly on the top right corner of the page.

Items #1-19 and i) to vi) must be submitted at the time of the application for the analysis of the funding request (preparation of Business Affairs Report)

- 1. Completed, signed and dated application
- 2. Detailed story outline and project description
- 3. Detailed budget - locked, signed and dated
- 4. Financing structure
- 5. Evidence of broadcaster commitment (if applicable)
- 6. Evidence of distributor commitment (if applicable)
- 7. Signed commitment letters from ALL financial participants
- 8. Projected Manitoba development expenditures form
- 9. List of related party expenditures
- 10. Development schedule
- 11. Detailed cast & crew list
- 12. List of past projects, including MFM supported development project that have gone into production
- 13. Information on the co-production partners (if co-developing)
- 14. Complete chain of title documentation
- 15. Co-development agreement (if co-developing)
- 16. Resumes of key creative positions
- 17. Detailed marketing and distribution plan, indicating target audience and market potential
- 18. Information on previous success of previous work (if applicable)
- 19. Estimated production budget and shoot dates, if deliverable is final script or packaging

Additional items required for “web only” projects:

- i. Signed commitment letter or contract with an industry-recognized web broadcaster (if applicable)
- ii. Signed commitment letter or contract with an industry-recognized web content distribution company (if applicable)
- iii. Marketing and promotional plan, including specific strategies for a) distribution, b) monetization, and c) post broadcast data collection
- iv. Audience building plan, including social media strategy
- v. Maintenance plan, both in terms of content and financial support
- vi. Description of the development team’s web content development experience

Items #20-26 must be submitted to go to contract.

- 20. Signed long form agreements for all financial participants (including broadcasters and distributors as applicable)
- 21. Business registration/Articles of incorporation for all companies involved
- 22. Most recent copy of annual corporate return of information for all companies involved (if incorporated more than 1 year)
- 23. Resolution of the board of directors (indicating the list of directors, officers, voting shareholders and contract signing authorities) for all companies involved
- 24. Most current financial statements (parent company statements if newly incorporated)
- 25. Void cheque for the account through which all expenses will be paid
- 26. Banking resolution showing cheque signing authority for the account

APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL REQUIRED DOCUMENTS ARE RECEIVED BY MANITOBA FILM & MUSIC

Television and Web-Based Development Fund Application

APPLICANTS: For this program, Manitoba Film & Music requests that you indicate the gender, cultural origin and language of communication for the Producer(s), Director(s) and Writer(s) in the chart below. Manitoba Film & Music uses this information internally for program planning, evaluation and policy development. This information will not be used to assess your application. Completing this information is entirely voluntary. It will help Manitoba Film & Music identify whether its programs are reaching a diverse and wide range of clients as intended.

PRODUCER(S)/DIRECTOR(S)/WRITER(S) INFORMATION					
Full Names	MB Resident (Y/N)	Gender	Francophone (Y/N)	First Nations, Métis, or Inuit Descent (Y/N)	Cultural Minority (Y/N)

I hereby confirm that the information in this application, and in all supporting documents, is verified true and correct. Application materials will NOT be returned. All submissions become the property of MANITOBA FILM & MUSIC.

MANITOBA PRODUCER'S SIGNING AUTHORITY

Name _____ Title _____

Date _____

Signature _____